

How and Where to Take MECP Exams

Prometric Testing Centers

Click <u>here</u> to locate a Prometric testing site and schedule your MECP exam.

Alternatives to Testing at a Prometric Test Center

If for some reason you can't test in a Prometric test center, please refer to the three alternatives below.

Industry School

There are a number of industry schools and community colleges throughout the United States that offer courses in mobile and/or automotive electronics that proctor MECP exams. **The** participant must contact the school directly to schedule an appointment for testing.

Industry Schools

Acoustic Edge Institute (Houston, TX)
Installer Institute (Daytona Beach, FL)
Mobile Solutions USA (Phoenix, AZ)
MT2 Mobile Technical Training (S. Hackensack, NJ)

Colleges & Vocational Schools

East Los Angeles Occupation Center (Los Angeles, CA)
Eastern Suffolk BOCES Campuses (Upstate NY)
Harbor Occupational Center (Los Angeles, CA)
Ivy Tech Community College (Indiana)
Luzerne Community College (Pennsylvania)
Minnesota State College Southeast Technical (Minnesota)
NEWTECH Skills Center (Spokane, WA)
South Georgia Technical College (Georgia)
Wyotech (Blairsville, PA / Sacramento, CA / Laramie, WY)

Local Public Library

Test participants already employed in the mobile electronics industry can contact their local public library for supervised test proctoring services.

To be able to utilize a library testing format, the proctor must be able to provide (or have uninterrupted access to) a computer with internet access.

Please follow these instructions:

1) Visit http://www.publiclibraries.com to choose the closest library or one with proctoring capabilities.

Military participants who qualify (serving outside of the US) must go to their education center on base and request proctoring services. MECP reserves the right to grant or deny any library testing requests as appropriate.

- 2) Contact the library or test location and ask if they could proctor an internet-based, supervised exam. If they agree, both the contact person at the library (or test location) who will be proctoring the exam and the test taker <u>must</u> contact MECP <u>separately</u> via email at <u>mecp@mecp.com</u>. The prospective proctor and tester <u>must</u> supply MECP with the following information:
 - Tester's full name, mailing address, telephone number, and e-mail address
 - Tester's employer (very important, especially in the event vouchers wish to be used)
 - Location where MECP proctored testing will take place
 - Proctor's Name, Contact Information, and Job Title
 - Level of MECP Exam the tester wishes to take
 - Voucher Code for Prometric Test Center location (if applicable) because vouchers issued for a Prometric test center do not work with proctored exams. They must be exchanged by MECP prior to testing. Only unused (non-expired vouchers) can be exchanged.

Once both requests have been received, MECP will match and verify the proctor the tester's requests. If the tester has an existing voucher intended for use in a Prometric test center, this will also allow MECP to validate it with Prometric and, if unused, issue the participant a library testing voucher in exchange for the Prometric test center voucher. Only unused (non-expired vouchers) can be exchanged if a voucher exchange is requested.

3) Once the proctor has been authenticated, MECP will notify the proctor and tester via email and the tester should schedule the exam with the librarian. If the library or proctor location charges any additional fees for the service of proctoring, those fees are the responsibility of the test participant. Typical MECP exam fees can be paid online when the test is initiated with a credit card if there is no voucher being used.

Field Representative Proctor

Test participants can contact their manufacturer's representative or selected MECP Master Installation Technicians who are authorized for proctoring MECP exams.

Please follow these instructions:

- 1) Contact a manufacturer representative, distributor or a Master Installation Technician from this link.
- 2) Schedule a time and date for the exam. Any fees the field rep proctor charges are the responsibility of the test participant. Typical MECP exam fees can be paid online when the test is initiated with a credit/debit card if there is no voucher being used.
- 3) Any vouchers issued for a Prometric test center in lieu of test fees require an exchange from MECP to use for a proctored exam. Email mecp.com with the Prometric voucher number to request an exchange. Only unused (non-expired vouchers) can be exchanged.

You can download a list of the current Rep and Industry Proctors by visiting the MECP Proctor Listing.